

(Appendix 2-6)

In addition to the Sustainable Sourcing Code, the below Sourcing Code for the Promotion of Sustainable Palm Oil provides a framework for sustainable procurement of palm oil (including palm kernel oil) used for products, services, etc. procured by the Tokyo 2020 Organising Committee (hereinafter “Tokyo 2020”).

Sourcing Code for the Promotion of Sustainable Palm Oil

Palm oil is a vegetable oil used for diverse processed foods and chemicals. While concerns related to forest development and labour management at production sites are pointed out, people in Japan have so far paid very little attention to the sustainability of palm oil. Tokyo 2020, through business operators’ and consumers’ awareness of sustainable palm oil raised by formulating and implementing this Sourcing Code, aims to contribute to the long-term expansion of a movement on sustainable palm oil, which leads to the improvement at palm oil production sites.

1. The targets for this Sourcing Code are palm oil to be used as a raw material of processed food, frying oil (for cooking to provide food and beverage), soap & detergent products.

Suppliers shall procure the above-mentioned processed food and others made with the use of palm oil as a raw material that complies with this Sourcing Code as preferentially as possible, considering the amount of palm oil used for each product.

* Products that are likely to contain palm oil are as follows:

i.e.) Edible oil, instant noodles, bread, pastry, margarine, shortening, creamer, frozen foods, vacuum-packed foods, dressing, curry roux, fried chicken, fried potatoes, snacks, chocolate, cookies, biscuits, candy, cakes, doughnuts, ice cream, soap, detergent, toiletries, shampoo, body soap, and toothpaste

2. To be regarded as having been produced in a sustainable manner, palm oil shall satisfy the following conditions from (i) to (iv).

(i) Relevant procedures are properly implemented with reference to laws and regulations related to the development and management of oil palm plantations of the producing country or region.

- (ii) In the development and management of oil palm plantations, the ecosystem is conserved, and the environmentally important areas, under which peat lands and natural forests could fall, are properly conserved.
- (iii) In the development and management of oil palm plantations, indigenous and other local peoples' rights related to the land are respected, and free, prior and informed consent formation system has been secured.
- (iv) In the development and management of oil palm plantations as well as in the management of palm oil mill, without any child labour or forced labour, plantation workers' proper working conditions are secured.

3. The ISPO ^(Note 1), MSPO ^(Note 2), and RSPO ^(Note 3) are schemes to certify efforts at palm oil production sites in line with the same concept as (i) to (iv) in Section 2 above.

(1) While there are some cases where concerns in the effectiveness of these certifications have been pointed out, Tokyo 2020 makes palm oil which is certified by one of these certifications (hereinafter "certified palm oil") ^(Note 4) available for use from a perspective of supporting the efforts of wide-ranging palm oil producers including small scale farmers for the improvement of their production sites.

(2) Relevant distribution management is needed to ensure that certified palm oil above mentioned in (1) is properly handed over at every stage.

(3) For the cases where certified palm oil above mentioned in (1) is difficult to secure, Tokyo 2020 also makes a method to purchase credits based on these certifications corresponding to the amount of palm oil available for use.

(4) Tokyo 2020 will continue to pay attention to the management situation of ISPO, MSPO and RSPO to confirm that it is appropriate to make them available in this Sourcing Code.

(5) Palm oil certified by other certification schemes Tokyo 2020 recognises as ones at least equivalent to the three certification schemes mentioned above are also treated in the same manner.

4. In the event that suppliers need palm oil without any certification specified in Section 3, palm oil for which traceability to the plantation is secured, and for which a third-party confirmation on the conditions from (i) to (iv) in Section 2 above has been conducted through the procedure designated in the appendix, shall also be available.

5. Suppliers shall keep documents with the record of products mentioned in Section 1 above for which palm oil that suits Section 3 or 4 above is used until one year after the Tokyo 2020 Games, and submit such documents when Tokyo 2020 requires them to do so.

6. Suppliers are recommended to collect the information such as concerns related to the place of origin and production business operator of the palm oil to be used where possible, including the perspective of securing traceability to the plantation, and to utilise the collected information, with its credibility and objectivity in mind, in order to reduce the risk of procuring from a business operator that produces palm oil which does not meet the conditions of Section 2.

Note 1: Indonesian Sustainable Palm Oil

Note 2: Malaysian Sustainable Palm Oil

Note 3: Roundtable on Sustainable Palm Oil

Note 4: Palm oil managed through supply chain certification schemes such as Identity Preserved (IP), Segregated (SG), or Mass Balanced (MB) applies.

Appendix (Confirmation procedure mentioned in Section 4)

The confirmation procedure mentioned in Section 4 of the Sourcing Code for the Promotion of Sustainable Palm Oil (hereinafter “the Sourcing Code”) is as follows.

A third-party entity shall confirm the following matters related to the conditions from (i) to (iv) in Section 2 of the Sourcing Code.

- (i) The plantation where said palm oil is produced complies with related rules, having been given a government-issued business license necessary for the management of a plantation based on relevant laws and regulations of the producing country or region.
- (ii) Appropriate conservation measures have been taken for the development and management of the oil palm plantation where said palm oil is produced in the cases where the plantation is a habitat for any of rare plants or animals and where the plantation has any of important forests and areas to be protected, such as peat lands and valuable natural forests.
- (iii) Free, prior and informed consent formation system has been secured for the development and management of the oil palm plantation where said palm oil is produced in the cases related to the rights of indigenous and other local peoples.
- (iv) No child labour or forced labour has been conducted, proper working conditions such as employment procedures and minimum wages for workers including migrant workers have been secured, and proper occupational safety measures have been taken in the development and management of the oil palm plantation as well as palm oil mill where said palm oil is produced.